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# CHAPTER 15.24: BUILDINGS AND CONSTRUCTION

## 15.24.000 GENERAL PROVISIONS

### 15.24.000.A Building official

#### 1. Generally

There is created the office of the building official. The city manager shall designate a representative to act as the building official. (Ord. 1223 § 1, 1998: Ord. 928 § 1, 1988: prior code § 9-1).

#### 2. Recordation

The building official shall keep complete records of all permits issued and inspections made and other official work performed under the provisions of this title. (Ord. 928 § 5, 1988: prior code § 9-2(d)).

#### 3. Fees

##### a. Determination of Fees

The City Council shall determine, adopt and amend fees required under this chapter pursuant to section 15.06.030.C of this Code.

##### b. Fees to be Paid

No permit, license, application, or other fees shall be processed until the established fee has been paid.

##### c. Refund of Fees

Permit, License, Application, Certificate, and all other fees required by this Code are non-refundable. The following exceptions may only be refunded within 180 days of the fee payment or overpayment:

- (i) The Department or other applicable reviewing body determines that an application was accepted in error.
- (ii) The fee paid exceeds the amount due. Overpayment will be refunded to the applicant.
- (iii) No more than 80 percent of any permit fee may be refunded when no work has been issued in accordance with this Code.
- (iv) No more than 80 percent of any plan review fee may be refunded when an application is withdrawn or canceled before any plan review effort has been expended.

## **15.24.010 BUILDING AND SIGN CODES. INTERNATIONAL CODES**

### **15.24.010.A International Residential Codes**

#### **1. Purpose**

The purpose of this section is to protect the health and safety of the public by regulating the construction, alteration, repair, demolition, and moving of buildings and structures within the city. The 2006 editions of the International Residential Code for One- and Two-Family Dwellings, International Building Code, International Existing Building Code, International Fire Code, International Mechanical Code, International Plumbing Code, International Fuel Gas Code, and the International Energy Conservation Code, all as published by the International Code Council; the 1997 edition of the Uniform Code for the Abatement of Dangerous Buildings, as published by the International Conference of Building Officials; and the 2008 edition of the National Electrical Code, published by the National Fire Protection Association are hereby adopted with certain amendments and deletions thereto found to be in the best interest of the residents of the city. (Ord. 1466 § 2, 2005; Ord. 1538 § 1, 2008).

#### **2. Adoption**

The 2006 International Residential Code for One- and Two-Family Dwellings, including Appendix Chapters E, G, H, and K, are adopted by reference and have the same force and effect as though fully set forth in this chapter, except as specifically amended by this Chapter. Copies of such codes are on file in the office of the city clerk. (Ord. 1466 § 3, 2005; Ord. 1538 § 2, 2008).

#### **3. Section R101.1 amended—Title**

The first paragraph of Section R101.1 is amended to read as follows: These provisions shall be known as the Residential Code for One- and Two-Family Dwellings of the City of Laramie, and shall be cited as such and will be referred herein as “this code.” (Ord. 1466 § 4, 2005).

#### **4. Sections R102 through R114 amended—Administration**

Sections R102 through R114 are deleted in their entirety. This code shall be administered in accordance with Chapter 1, Administration of the International Building Code as adopted and amended by this chapter. (Ord. 1466 § 5, 2005).

**5. Table R301.2(1) amended—Climatic and geographic design criteria.**

Table R301.2(1), “Climatic and Geographic Design Criteria,” is amended to read as follows:

Amended Climatic and Geographic Design Criteria Table	
Ground snow load	= 30 psf (1.44 kN/m <sup>2</sup> )
Wind speed	= 100 mph (44 m/s) (3-second gust), Exposure category “C”
Seismic design category	= Site Class B
Weathering	= Severe
Frost line depth	= 42" (1067 mm)
Termite	= none to slight
Decay	= none to slight
Winter design temperature	= -10 degrees F (-23 degrees C)
Ice shield underlayment required	= Yes
Flood hazards	= (Chapter 15.20 of the Laramie Municipal Code) FIRM Community Panel #560002 0005 D, October 16, 1996
Air freezing index	= 1500
Mean annual temperature	= degrees F (4.4 degrees C)

(Ord. 1466 § 6, 2005).

**6. Chapter 11 amended—Energy efficiency**

Chapter 11 is deleted in its entirety. Buildings shall be designed and constructed in accordance with the International Energy Conservation Code. (Ord. 1466 § 7, 2005).

**7. Section M1506 amended—Mechanical ventilation**

Add paragraph at the end of Section M1506 to read as follows: Outdoor discharge. The air removed by every mechanical exhaust system shall be discharged to the outdoors at a location where it will not create a hazard or nuisance. Air shall not be exhausted into an attic, crawlspace, soffit, or other concealed space. Whole-house fans shall not be considered to be an exhaust system for the purpose of this chapter. (Ord. 1466 § 8, 2005).

**8. Section M1601.1.1 amended—Above-ground duct systems**

Item 2 of Section M1601.1.1 is amended to read as follows: 2. Factory-made air ducts shall be constructed of Class ( ) or Class 1 materials as designated in Table M1601.1.1(1). Flexible connectors are limited to toilet room and bathroom systems only. (Ord. 1466 § 9, 2005).

**9. Section M2003.1 amended—Expansion tanks—General**

The first sentence of Section M2003.1 is amended to read as follows: Hot water boilers and water heaters shall be provided with thermal expansion tanks. (Ord. 1466 § 10, 2005).

**10. Section G2407.6 (304.6) amended—Outdoor combustion air**

Add a sentence to the end of Section G2407.6 (304.6) to read as follows: The room in which the appliances are receiving outdoor combustion air must be thermally isolated from the conditioned space of the dwelling unit or such outside air shall be conditioned prior to entering the dwelling unit or room in which the appliance served is located. (Ord. 1466 § 11, 2005).

**11. Section G2445.4 (621.4) amended—Prohibited locations**

Section G2445.4 (621.4) is amended to read as follows: Unvented room heaters may not be located in or obtain combustion air from bedrooms or rooms readily used for sleeping purposes, bathrooms, toilet rooms or storage closets. (Ord. 1466 § 13, 2005).

**12. Section P2603.6.1 amended—Sewer depth**

Add new sentence at the end of Section P2603.6.1 to read as follows: All building sewers shall be a minimum of 42 inches (1067 mm) below the finished grade, unless existing conditions do not allow such depth. (Ord. 1466 § 14, 2005).

**13. Section P3103.1 amended—Vent terminals—Roof extensions**

Section P3103.1 is amended to read as follows: All open vent pipes which extend through a roof shall be terminated at least 12 inches (305 mm) above the roof or 6 inches (152 mm) above the anticipated snow accumulation, except that where a roof is to be used for any purpose other than weather protection, the vent extensions shall be run at least 7 feet (2134 mm) above the roof. (Ord. 1466 § 16, 2005).

**14. Section P2904.4 amended—Water service pipe**

Water service pipe shall conform to NSF 61 with a minimum bury depth of 6'-0" (1829 mm) for protection against freezing. Water service lines installed underground and outside of the structure shall have a minimum working pressure rating of 160 psi at 73 degrees F (1103 kPa at 23 degrees C). Such piping shall terminate such that it will allow installation of a water meter within 5 feet (1524 mm) of where the piping enters the building or penetrates a slab on grade. Access to the water meter must be provided within 5 feet, unless otherwise approved by the building official. (Ord. 1466 § 15, 2005, 2005; Ord. 1538 § 4, 2008).

**15. Chapters 33 through 42 amended—Electrical**

Chapters 33 through 42 of the International Residential Code are deleted in their entirety. Electrical installations shall be as required by the National Electrical Code as adopted and amended by this chapter. (Ord. 1466 § 17, 2005; Ord. 1538 § 5, 2008).

## **16. Sections AE301 through AE306 amended—Permits**

Sections AE301 through AE306 are deleted in their entirety. This code shall be administered in accordance with Chapter 1, Administration, of the International Building Code, as adopted and amended by this chapter. (Ord. 1466 § 18, 2005).

### **15.24.010.B International Building Code**

#### **1. Adoption**

The 2006 International Building Code, including Appendix Chapters C, E, H, I, and J, are adopted by reference and have the same force and effect as though fully set forth in this chapter, except as specifically amended by this Chapter. Copies of such codes are on file in the office of the city clerk. (Ord. 1466 § 15, 2005, 2005; Ord. 1538 § 6, 2008).

#### **2. Section 101.1 amended—Title**

The first paragraph of Section 101.1 is amended to read as follows: These regulations shall be known as the Building Code of the City of Laramie, hereinafter referred to as “this code.” (Ord. 1466 § 20, 2005).

#### **3. Section 101.4 amended—Referenced codes**

Section 101.4 is amended to read as follows: The other codes listed in Sections 101.4.1 through 101.4.7 and referenced and amended elsewhere in this code shall be considered part of the requirements of this code to the prescribed extent of each such reference and amendment thereto. (Ord. 1466 § 21, 2005).

#### **4. Section 101.4 amended-Electrical**

Section 101.4.1 of the International Building Code is amended to read as follows. The provisions of the National Electrical Code shall apply to the installation of electrical systems, including alterations, repairs, replacement, equipment, appliances, fixtures, fittings, and appurtenances thereto. Wherever the term ICC Electrical Code appears in the code, it shall be replaced with National Electrical Code. (Ord. 1466 § 15, 2005, 2005; Ord. 1538 § 7, 2008).

#### **5. Section 101.4.5 amended—Property maintenance**

Section 101.4.5 is deleted in its entirety. (Ord. 1466 § 23, 2005).

#### **6. Section 104.8 amended—Liability**

Add a new paragraph at the end of Section 104.8 to read as follows: The city assumes no duty of care by virtue of the adoption or amendment of this code. No person is justified in relying upon the approval of a plan, the results of an inspection, or the issuance of a certificate of inspection or occupancy, and such approvals, inspections, and certificates are not a guarantee that the plan or work so approved, inspected or certified in fact complies with all the requirements of this code. It is the duty of the person owning, controlling, or constructing any building or structure to insure that the work is done in accordance with this code, and it is such persons and not the city who are responsible for damages caused by negligent breach of such duty. (Ord. 1466 § 24, 2005).

**7. Section 105.5 amended—Expiration**

Add a new paragraph to the end of Section 105.5 to read as follows: Every permit issued by the building official under the provisions of this code shall expire by limitation and become null and void if the building or work authorized by such permit is not completed and approved for occupancy within three years from the date the permit was issued, or three years from the effective date of the ordinance codified under this section, whichever is later. In order to renew or extend a permit, the applicant shall submit a new permit application with all required submittal documents showing compliance with the codes in effect at the time the new application is received. New permit and plan review fees may be prorated based on the amount of work completed under a previous expired permit. (Ord. 1466 § 25, 2005).

**8. Section 107.3 amended—Temporary power**

Section 107.3 is amended to read as follows: The building official is authorized to give permission to temporarily supply and use power in part of an electrical installation before such installation has been fully completed and approved. The part covered by the temporary certificate shall comply with the requirements specified for temporary lighting, heat or power in the National Electrical Code. (Ord. 1466 § 26, 2005).

**9. Section 108.2 amended—Schedule of permit fees**

Section 108.2 is amended to read as follows: The fee for each permit shall be as set forth pursuant to section 15.06.030.C of this Code and may be found in the Administrative Manual. The total building valuation may be reduced by the building official in an amount equal to the valuation included under other permits issued for other elements or systems in the building or structure.

**10. Section 112 amended—Board of appeals**

Section 112 is amended to read as follows:

- a. 112.1 General. In order to hear and decide appeals of Administrative Enforcement Orders, decisions or determinations made by the building official relative to the application of this code, there shall be and is hereby created a Board of Appeals. The Board of Appeals shall be appointed by the governing body and shall hold office at its pleasure. The Board shall adopt rules of procedure for conducting its business in accordance with the Administrative Procedure Act under the Wyoming State statutes and procedure as outlined in Chapter 20, of Title 1, of the Laramie Municipal Code.
- b. 112.2 Limitations on authority. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply or an equally good or better form of construction is proposed. The Board shall have no authority to waive requirements of this code.
- c. 112.3 Qualifications. The Board of Appeals shall consist of members who are qualified by experience and training to pass on matters pertaining to building construction and are not employees of the jurisdiction. (Ord. 1499 § 6, 2006; Ord. 1483 § 19, 2006).

**11. Section 113.1 amended—Unlawful acts**

Add sentence to the end of Section 113.1 to read as follows: Violations of this code are punishable as provided by Chapter 1.28 of the Laramie Municipal Code. (Ord. 1466 § 28, 2005).

**12. Section 1608.1 amended—Snow loads—General**

Section 1608.1 is amended to read as follows: The minimum roof snow load shall be thirty pounds per square foot (1.44 kN/m<sup>2</sup>), but the design roof load shall not be less than that determined by Section 1607. (Ord. 1466 § 31, 2005).

**13. Section 1608.2 amended—Ground snow loads**

Section 1608.2 is amended to read as follows: The minimum ground snow loads to be used in determining the design snow loads for roofs shall be 30 psf (1.44 kN/m<sup>2</sup>). (Ord. 1466 § 32, 2005).

**14. Section 1609.3 amended—Basic wind speed**

Section 1609.3 is amended to read as follows: The basic wind speed (3-second gust) for the city shall be 100 mph (44 m/s), or as otherwise determined by ASCE 7, Figure 6-1 when using the provisions of ASCE 7. (Ord. 1466 § 34, 2005).

**15. Section 1609.4 amended—Exposure category**

The first paragraph of Section 1609.4 is amended to read as follows: For each wind direction considered, an exposure category that adequately reflects the characteristics of ground surface irregularities shall be determined for the site at which the building or structure is to be constructed, however the exposure category shall be not less than Exposure C. (Ord. 1466 § 35, 2005).

**16. Section 1612.3 amended—Establishment of flood hazard areas**

The second sentence of Section 1612.3 is amended to read as follows: The flood hazard map shall include, at a minimum, areas of special flood hazard as identified by the Federal Emergency Management Agency in an engineering report entitled "The Flood Insurance Study for the City of Laramie, dated October 1996, as amended or revised with the accompanying Flood Insurance Rate Map (FIRM) and Flood Boundary and Floodway Map (FBFM) and related supporting data along with any revisions thereto. (Ord. 1466 § 36, 2005).

**17. Section 1805.2.1 amended—Frost protection**

Add new sentence to the end of Section 1805.2.1 to read as follows: The minimum frost depth shall be not less than 42" (1067 mm) below finished grade. (Ord. 1466 § 38, 2005).

**18. Section 3410.1 amended—Compliance alternatives—Compliance**

Add new sentence to the end of Section 3410.1 to read as follows: The International Existing Building Code is a compliance alternative. (Ord. 1466 § 39, 2005).

**19. Section 3410.2 amended—Compliance alternatives—Applicability**

The first sentence of Section 3410.2 is amended to read as follows: Structures existing prior to January 1, 1925, in which there is work involving additions, alterations or changes of occupancy, shall be made to conform to the requirements of this section or the provisions of Sections 3403 through 3407. (Ord. 1466 § 40, 2005).

**20. Section J103.2 amended—Permits required—Exemptions**

Add exemption 8 to Section J103.2 to read as follows: A grading permit is not required for subdivision development where an approved plan or subdivision agreement is in place, or where written approval has otherwise been obtained for work located entirely within a public right-of-way when approved by the city engineer. (Ord. 1466 § 41, 2005).

**15.24.010.C International Existing Building Code**

**1. Adoption**

The 2006 International Existing Building Code is adopted by reference and has the same force and effect as though fully set forth in this chapter, except as specifically amended by this Chapter. Copies of such codes are on file in the office of the city clerk. (Ord. 1466 § 44, 2005, 2005; Ord. 1538 § 12, 2008)

**2. Section 101.1 amended—Title**

Section 101.1 is amended to read as follows: These regulations shall be known as the Existing Building Code of the City of Laramie, hereinafter referred to as “this code.” (Ord. 1466 § 43, 2005).

**3. Section 101.2 amended—Scope**

Add a new sentence to the end of Section 101.2 of the International Existing Building Code to read as follows: The provisions of the National Electrical Code shall apply to the installation of electrical systems, including alterations, repairs, replacement, equipment, appliances, fixtures, fittings and appurtenances thereto. Wherever the term ICC Electrical Code appears in the code, it shall be replaced with National Electrical Code. (Ord. 1466 § 46, 2005, 2005; Ord. 1538 § 13, 2008)

**4. Sections 103 through 115 amended—Administration**

Sections 103 through 115 is deleted in its entirety. This code shall be administered in accordance with Chapter 1, Administration of the International Building Code as adopted and amended by this chapter. (Ord. 1466 § 45, 2005).

**5. Section 1201.2 amended—Compliance alternatives—Applicability**

The first sentence of Section 1301.2 of the International Building Code is amended to read as follows: Structures existing prior to January 1, 1925, in which there is work involving additions, alterations or changes of occupancy, shall be made to conform to the requirements of this section or the provisions of Chapters 4 through 12. (Ord. 1466 § 46, 2005, Ord. 1538 § 14, 2008).

**15.24.010.D Uniform Code for the Abatement of Dangerous Buildings**

**1. Adoption**

The 1997 Uniform Code for the Abatement of Dangerous Buildings, published by the International Conference of Building Officials, is adopted by reference and have the same force and effect as though fully set forth in this chapter, except as specifically amended in Sections 15.04.610 through 15.04.680. Copies of such codes are on file in the office of the city clerk. (Ord. 1466 § 47, 2005).

**2. Section 201.3 amended—Right-of-entry**

Add new sentence to the end of the first paragraph of Section 201.3 to read as follows: In cases of emergency where there is believed to be imminent danger to any person the building official may enter any property to make any necessary inspections under this code or to take any other action authorized by this code without permission or warrant. (Ord. 1466 § 48, 2005).

**3. Section 203 amended—Violations**

Add new sentence to the end of Section 203 to read as follows: No owner or person having charge or control over any building or premises shall fail to comply with any order issued to such person under this code. (Ord. 1466 § 49, 2005).

**4. Section 302 amended—Dangerous building**

The first sentence of Section 302 is amended to read as follows: For the purposes of this code, any building or structure which has any or all of the conditions or defects hereinafter described shall be considered to be a dangerous building. (Ord. 1466 § 50, 2005).

**5. Section 401.2 (4) amended—Notice and order**

Subsection 4 of Section 401.2 is amended to read as follows: Statements advising that if any required repair or demolition work (without vacation also being required) is not commenced within the time specified, the building official (i) will order the building vacated and posted to prevent further occupancy until the work is completed, (ii) may proceed to cause the work to be done and charge the costs thereof against the property or its owner, and (iii) may cause a summons and complaint to be served upon the property owner or any person having charge or control over the building or premises for failure to make the required repairs or demolition within the specified time. (Ord. 1466 § 51, 2005).

**6. Section 801.1 amended—Performance of work of repair or demolition—Procedure**

Section 801.1 is amended to read as follows: When any work of repair or demolition is to be done pursuant to Section 701.3, Item 3, of this code, the building official shall arrange to have the work performed by personnel of this jurisdiction or by private contract under direction of the building official. Plans and specifications therefore may be prepared by the building official, or the building official may employ such architectural or engineering assistance on a contractual basis as deemed necessary. If any of the work is to be

accomplished by private contract, standard public works contractual procedures shall be followed, unless such work is deemed to be an emergency. (Ord. 1466 § 52, 2005).

**7. Section 801.2 amended—Costs**

Section 801.2 is amended to read as follows: A statement of the cost of such work, plus fifteen percent for administrative overhead, shall be billed to the record owner of the property. If not paid within thirty days of the billing it shall be transmitted to the city council who, upon approval, shall cause the same to be paid as a special assessment against the property. Costs incurred shall be paid out of the city treasury. Such costs shall be charged to the owner of the property or premises involved as a special assessment on the land on which the building or structure is located, and shall be collected in the manner prescribed for special assessments. (Ord. 1466 § 53, 2005).

**8. Section 802 amended—Repair and demolition fund**

Section 802 is deleted in its entirety. (Ord. 1466 § 54, 2005).

**9. Chapter 9 amended—Recovery of cost of repair or demolition**

Chapter 9 is deleted in its entirety. (Ord. 1466 § 55, 2005).

**15.24.010.E International Energy Conservation Code**

**1. Adoption**

The 2006 International Energy Conservation Code, is adopted by reference and has the same force and effect as though fully set forth in this chapter, except as specifically amended by this Chapter. Copies of such codes are on file in the office of the city clerk. (Ord. 1466 § 56, 2005, Ord 1538 § 15, 2008).

**2. Section 101.1 amended—Title**

Section 101.1 is amended to read as follows: The regulations shall be known as the Energy Conservation Code of the City of Laramie, and shall be cited as such. It is referred to herein as "this code." (Ord. 1466 § 57, 2005).

**3. Section 101.2 amended—Scope**

Add a new paragraph to the end of Section 101.2 of the International Energy Conservation Code to read as follows: All references to ICC Electrical Code throughout the International Energy Conservation Code shall be changed to National Electrical Code. (Ord. 1466 § 56, 2005, Ord 1538 § 16, 2008).

**15.24.010.F Moving Buildings**

**1. Building defined**

For the purposes of this section, the term "building" means any permanent structure for the shelter or enclosure of persons, animals or personal property which exceeds six feet in width, ten feet in length and ten feet in height. (Prior code § 9-23).

**2. Permit**

**a. Required**

No person shall move any building over, along or across any street or alley in the city without obtaining a permit from the Building Official. (Prior code § 9-24).

**b. Application**

**(i) Filing**

A person seeking issuance of a permit under this chapter shall file an application for such permit with the Building Official. (Prior code § 9-25 (part)).

**(ii) Form**

The application shall be made in writing, upon forms provided by the Building Official and shall be filed with the Building Official. (Prior code § 9-25(A)).

**(iii) Contents**

The application shall set forth:

- (1) A description of the building proposed to be moved, giving the street number, construction materials, dimensions, number of rooms and condition of exterior and interior;
- (2) A legal description of the lot from which the building is to be moved;
- (3) A legal description of the lot to which the building is to be moved;
- (4) The streets and alleys over, along or across which the building is proposed to be moved;
- (5) Proposed moving date, length of time and anticipated hours of moving;
- (6) The approval of the fire chief, chief of police, the Wyoming Department of Transportation, the local franchised utility companies when required by the Building Official;
- (7) Any additional information which the Building Official finds necessary for a determination of whether a permit should be issued.

**(iv) Accompanying papers**

The application shall be supplemented by sufficient evidence acceptable to the Building Official that all taxes and city charges against the building to be moved are paid in full and a signed statement by the owner of the building that the mover is entitled to move same. The application shall be accompanied by:

- (1) A permit fee in the amount of 1,000 dollars;
- (2) A certificate of insurance, acceptable to the city attorney as to company, form and content, covering all automobiles to be used and showing minimum coverage of 1,000,000 dollars against personal injury and 100,000 dollars against property damage;

- (3) A corporate surety bond, with a company and in form and content acceptable to the city attorney in the amount of one hundred thousand dollars, running to the city as an indemnity for any costs or expense which the city may sustain by a reason of moving of the building, and for damage or injury to any street or alley, sidewalk, fire hydrant or other property of the city, which may be caused by or be incidental to the removal of any building over, along or across any street or alley in the city, and to indemnify the city against any claim of damages to persons or private property. In the event of any suit or claim against the city by reason of the negligence or default of the permittee upon the city's giving written notice to permittee at his last known address, of such suit or claim, any final judgment against the city requiring it to pay for such damage shall be conclusive upon the permittee and his surety. (Ord. 824 § 1, 1984: prior code § 9-25(C)).
- c. Inspection--Grounds for refusal. The Building Official shall inspect the building and the applicant's equipment to determine whether the standards for issuance of a permit are met. He shall refuse to issue a permit if he finds:
- (i) That any application requirement or any fee or deposit requirement has not been complied with;
  - (ii) That the building is too large to move without endangering persons or property in the city;
  - (iii) That the building is in such a state of deterioration or disrepair or is otherwise so structurally unsafe that it could not be moved without endangering persons and property in the city;
  - (iv) That the applicant's equipment is unsafe and that persons and property would be endangered by its use;
  - (v) That zoning or other ordinances would be violated by the building in its new location;
  - (vi) That for any other reason, persons or property in the city would be endangered by the moving of the building. (Prior code § 9-26).

d. Issuance.

Upon determination that all standards for issuance of the permit are met, the Building Official shall issue the permit and deposit the surety bond and evidence of auto liability insurance in force with the city treasurer. (Prior code § 9-27).

### 3. Assurance of public safety

The Building Official and the chief of police shall act to assure maximum safety to persons and property in the city and to minimize congestion in traffic hazards on public streets. (Prior code § 9-28).

#### 4. Permittee's duties

Every permittee under this section shall:

- a. Move a building over only the streets or alleys designated for such use in the written permit;
- b. Notify the Building Official in writing of a desired change in moving date and hours as proposed in the application;
- c. Notify the Building Official in writing of any and all damage done to property belonging to the city or other persons or their property within twenty-four hours after the damage or injury has occurred;
- d. Provide flagmen, warning lights or flares as required by the chief of police to warn the public of the obstruction and to protect the public from damage or injury by reason of the removal of the building;
- e. Comply with the fire and building codes, the zoning ordinances and all other applicable ordinances and laws upon relocating the building in the city;
- f. Remove all rubbish and materials and fill all excavations to existing grade, at the original building site, within ten days after removal of the building; provided, that if a permit has been obtained from the Building Official, within ten days after removal of the building, to commence new construction on such site within sixty days after the issuance of the permit, excavations may be fenced or barricaded, and materials may be stored on such site, as directed by the Building Official;
- g. See that the sewer line is plugged with a concrete stopper, the water shut off and the meter returned to the city water office. Permittee shall notify the telephone, television, gas and electric service companies to remove their services;
- h. Not permit the building being removed, to remain in any street or alley of the city between the hours of sunset and sunrise unless authorized in writing by the Building Official. (Prior code § 9-29).

#### 5. Permittee's liability

The permittee shall be liable for any expense, damages or costs in excess of deposited amounts or securities. After having given at least a five-day written notice to the permittee at his last known address, the city may do the work necessary to leaving the original premises in the condition required, and the cost thereof shall be charged against the general deposit. (Prior code § 9-30).

### 15.24.020 PLUMBING HEATING AND COOLING

#### 15.24.020.A General Provisions

##### 1. Definitions

For the purposes of this division, the following definitions shall apply:

- a. "Building official" and "administrative authority" means the city engineer or his designated representative.
- b. "Certificate of qualification" means the authority to perform certain skills and is issued to an individual by the city upon successful completion of an examination. A certificate of qualification is not transferable.
- c. "License" means the authority given to an individual, person, firm, company, corporation or any other organization to whom it is issued to perform work as herein specified. All work must be performed under the supervision of a person holding a valid master or supervisor certificate of qualification in that trade. A license shall not be transferable.
- d. "Supervision" means the continuous control of all work in progress. An apprentice shall have a journeyman or master present at all times while work is being performed. (Ord. 880 § 1, 1986: prior code § 30-1(a)).

## **2. Licenses and certificates of qualification**

There is vested in the building official the duty of determining the qualifications of the applicants for those certain licenses and certificates established by this division. When approved by the building official, the city clerk shall issue such licenses and certificates. (Prior code § 30-1(b)).

## **3. Examining procedures**

- a. The building official shall give examinations for certificates of qualification.
- b. The board of examiners shall review applicants for certificates of qualification and shall assist in determining the character of the examination given to determine the competency of such applicants. (Ord. 880 § 2, 1986: prior code § 30-1(c)).

## **4. Prior to effective date--When examination not required for renewal**

Certificates of qualification shall be issued without examination to currently certified individuals upon application for renewal of their certificates and payment of renewal fee. (Ord. 880 § 4, 1986: prior code § 30-13(part)).

### **15.24.020.B Licenses**

#### **1. Requirements and Exceptions**

- a. Licenses shall be required for all types of work involving skills hereinafter specified and classified. It shall be unlawful for any person, firm, corporation or any other organization to perform any work as specified by this ordinance without first obtaining a license from the administrative authority.
- b. **Exceptions**
  - (i) Homeowners performing work in their personal residence with their own hands:  
and
  - (ii) Public utility companies regulated by the Public Utilities Commission of the state, persons holding a franchise from the city, and appropriate departments of the city,

county and state when so approved by the building official will not be required to obtain licenses for the firm or corporation nor for their employees when engaged in the installation, operation and maintenance of equipment which will be used for the production, generation or distribution of the utility, product or service from the source of the utility, product or service through the facilities owned or operated by such utility company to the point of customer service. (Ord. 880 § 6, 1986: prior code § 30-2(b)).

## **2. Application**

### **a. 15.10.030 Generally**

Every applicant for a license shall complete a form provided by the building official. A non-refundable application fee of five dollars shall be submitted at the time of application. The name of the certified supervisor shall appear on the license application. A final review and appropriate action shall be taken on such license application and the applicant shall be notified by the building official within thirty days of such action. (Ord. 880 § 7, 1986: prior code § 30-2(c) (part)).

### **b. Disapproval**

If the application for license is disapproved, the applicant may appeal from such adverse decision to the city manager. (Prior code § 30-2(c) (part)).

## **3. Established business location required**

a. No license shall be issued unless the licensee has a business telephone listed under the name of the business in the city telephone directory, with directory information service, or at the office of the city building official in the event the licensee is unable to be listed in the city telephone directory or directory information service. The telephone shall be answered during normal working hours. The removal of the telephone service shall automatically suspend the license. The license may be removed from suspension by providing the required telephone service within a ten-day period after suspension. In order to reestablish the business license after said ten-day period and within sixty days of such suspension the licensee must provide the required telephone service and pay the full new license fee. In the event that the license is not removed from suspension within the sixty-day period immediately following suspension of the license, the license shall automatically be revoked and in order to reestablish said license the full application and fee process for new licenses must be followed.

b. Every applicant for a license shall provide a business address and mailing address. In the event of any change in required address, the licensee shall notify the building official within a ten-day period. Failure to do so shall automatically suspend the license. The license may be removed from suspension by providing the required address within ten days of such suspension. After said ten-day period and within sixty days of such suspension, the license may be removed from suspension by providing the required address and paying the full new license fee. In the event that the license has not been removed from suspension within the sixty-day period immediately following suspension of the license, the license shall automatically be revoked and in order to reestablish said license the full application and fee process for new licenses must be followed. (Ord. 880 § 8, 1986: Ord. 773 § 1, 1984: prior code § 30-2(d)).

#### **4. Supervisor required**

Every contractor shall be required to have in their employ a person holding a valid supervisor or master certificate of qualification in such classification as the license is issued. The license shall be valid only as long as the named supervisor shall remain in the employ of the licensee in an active, full-time capacity on all work in progress. Supervisors shall, upon request, be available to meet with the building official within twenty-four hours of notice, either verbal or written. If the supervisor should leave the employ of the licensee, the licensee shall notify the building official within five business days. Failure of the licensee to notify the building official shall be cause for suspension or revocation of the license. The licensee shall be required to obtain a supervisor certified according to the requirements of Chapter 15.12 within ten days of notification to the department. The building official may grant not more than three ten-day extensions when considered to be in the best interest of the city. If such supervisor is not obtained within the ten-day period or subsequent extension, the license shall be deemed suspended until such supervisor is obtained. (Ord. 880 § 9, 1986: prior code § 30-2(e)).

#### **5. Certificate of insurance**

- a. Every applicant for a license shall provide a certificate of insurance evidencing the fact that the applicant has purchased and has in effect an insurance policy issued by an insurance company authorized to do business in the state of Wyoming, providing for public liability and property damage. Coverage in the sum of five hundred thousand dollars combined single limit coverage, to protect the applicant and the city from any expense, cost, damage and any liability of any kind or character whatsoever, resulting from or which may arise as a result of the applicant's work under the license granted or which may in any way be connected therewith or relating thereto. The insurance policy shall be continuous until cancelled. The city shall receive twenty days' notice by registered mail, in advance of such cancellation.
- b. All contractors shall be required to have employee's liability insurance and shall have proof of certification of Worker's Compensation coverage as required, if employees are hired. (Ord. 880 § 10, 1986).

#### **6. Classifications**

There shall be various classes of licenses and the holder of each license shall be authorized to do the following:

- (i) Plumbing Contractor. Erection, installation, alteration, addition, repair, relocation. Replacement, or maintenance of all sanitary plumbing, sanitary sewer, and potable water supply and distribution piping and appliances connected thereto, including all plumbing fixtures and traps and potable water treating or using equipment, and including piping for transmission of chemicals and gases, installation of steam and hydronic heating and cooling systems, the installation of heat-producing appliances, water heaters and vents for same, and low-voltage wiring which does not exceed twenty-four volts. All work shall be performed by or under the supervision of the holder of a master plumbing certificate of qualification.

- (ii) Mechanical Contractor. Erection, installation, alteration, repair, relocation, replacement, addition to, or maintenance of any heating, ventilating, cooling, refrigeration system, incinerators, or other miscellaneous heat-producing appliances, except hydronic systems and does include low-voltage wiring which does not exceed twenty-four volts. All work shall be performed by or under the supervision of the holder of a master mechanical certificate of qualification.
- (iii) Gas Service Contractor. Installation, repair, or maintenance of fuel gas systems and heat-producing appliances, venting, controls, and low-voltage wiring which does not exceed twenty-four volts. All work shall be performed by or under the supervision of the holder of a master gas service certificate of qualifications.
- (iv) Refrigeration Contractor. Installation, repair, or maintenance of refrigeration systems for freezing or cooling cabinets, mechanically refrigerated air-conditioning, controls and low-voltage wiring which does not exceed twenty-four volts. All work shall be performed by or under the supervision of the holder of a master refrigeration certificate of qualification.
- (v) Fire Protection Contractor. Installation, repair, or maintenance of automatic fire extinguishing systems of all types, standpipe systems and appurtenances, controls, and low-voltage wiring which does not exceed twenty-four volts. All work shall be performed by or under the supervision of the holder of a master fire protection certificate of qualification.
- (vi) Lawn Sprinkler Contractor. Installation, repair, or maintenance of underground lawn sprinkler systems, including their connection to potable water systems, controls, and low-voltage wiring which does not exceed twenty-four volts. All work shall be performed by or under the supervision of the holder of a master lawn sprinkler certificate of qualification.
- (vii) Water Softener Contractor. Installation, repair or maintenance of potable water softeners and filtering equipment, including all necessary connections to the potable water supply and drainage system, controls and low-voltage wiring which does not exceed twenty-four volts. All work shall be performed by or under the supervision of a holder of a master water softener certificate of qualification.
- (viii) Petroleum Products Piping Contractor. Installation, repair, and maintenance of petroleum products piping, distribution equipment, tanks and filling station dispensing equipment, controls, and low voltage wiring which does not exceed twenty-four volts. All work shall be performed by or under the supervision of the holder of a petroleum products certificate of qualification.
- (ix) Water and Sewer Utilities Contractor. Installation of water and sewer utility mains and service utility lines in the public right-of-way in conjunction with new utility mains and new subdivision work. All work shall be performed by or under the supervision of the holder of a supervisor water and sewer utilities certificate of qualification, under the supervision of a professional engineer. (Ord. 880 § 11, 1986; Ord. 579 § 1, 1979; prior code § 30-3(a)).

## 7. Appliance connections

Upon the issuance of a permit either to the homeowner or appropriate licensed contractor,

the homeowner, his agent or licensed contractor may connect appliances to required electrical, plumbing or gas fitting work which has been properly installed and stubbed out by a licensed contractor or the homeowners. The stubbed out facilities shall have been installed to the immediate area of the appliance to be connected. (Prior code § 30-3(b)).

#### **8. Responsibilities of licensees**

All licensees shall be responsible for work requiring a permit under the provisions of this division and without limitation to the items as specified in this section:

- a. To provide minimum safety measures and equipment to protect workmen and the public as prescribed by the Laramie Municipal Code;
- b. To obtain permits and inspections when they are required;
- c. To present certificate of qualification cards when requested;
- d. To faithfully construct, without substantial departure from or disregard of drawings and specifications when such drawings and specifications have been filed and approved, and permit issued for same, unless such changes are approved by the administrative authority;
- e. To complete all work authorized by the permit issued unless good cause is shown;
- f. To pay any fee assessed by the Laramie Municipal Code;
- g. To comply with all applicable codes and ordinances;
- h. To be responsible for all work for which a permit is issued. (Ord. 880 § 12, 1986).

#### **9. Fees**

##### **a. Annual**

New license and renewal fees applicable to those licenses enumerated in this chapter shall be paid pursuant to section 15.06.030.C of this Code and may be found in the Administrative Manual.

##### **b. Renewal.**

Licenses shall expire on December 31st of each year and shall be renewed by January 31st of the following calendar year. Any work performed after expiration and prior to obtaining such license shall be in violation of this section. To reestablish a license after January 31st, a new application shall be filed and "new license" fees shall be paid. (Ord. 880 § 15, 1986: prior code § 30-5).

##### **c. Inactive status**

- (i) Upon written request to the building official. any license issued under this division may be placed on inactive status for a period of not more than one year, provided that renewal fees are paid in accordance with Section 15.24.020.B.9.b. Licensees shall notify the building official in writing at such time as they wish to reinstate a license, and shall at that time provide all the required items and information in order to place their license on active status.
- (ii) Licenses placed on inactive status shall not be required to maintain a certified supervisor, business telephone, insurance or business and mailing addresses, as

required for active licenses. No work shall be performed at any time that the license is not on active status. (Ord. 880 § 16, 1986).

**d. Suspension or revocation**

- (i) The building official shall review any complaint concerning the licensee's activities and upon finding good cause for license suspension or revocation, shall notify the licensee in writing of the grounds for suspension or revocation. The licensee shall have ten days from receipt of said notice in which to file a written request for hearing in front of the board of examiners. Such hearing shall be held within thirty days of the request and shall be conducted in accordance with the provisions of the Wyoming Administrative Procedures Act for "contested case" type hearings. Failure to timely file a written request for hearing shall constitute a waiver by the licensee of any right to a hearing on the matter.
- (ii) After hearing, or after the ten-day notification period runs in the event that there is not written request for hearing, the board shall take whatever action it deems appropriate as to the license, including but not limited to, suspension or revocation of said license. The board's decision may be appealed to the district court by the city or the licensee pursuant to the Wyoming Rules of Appellate Procedure. (Ord. 880 § 17, 1986: prior code § 30.6).

**15.24.020.C Certificates of Qualification 15.12**

**1. Required**

Certificates of qualification shall be required for all types of work involving skills as specified and classified in this chapter, except as otherwise provided. (Ord. 880 § 19, 1986: prior code § 30-7(b)).

**2. Application--Fee**

Every applicant for a certificate of qualifications shall fill out the form provided by the building official and shall pay an application fee of five dollars at the time of filing. Such fee shall not be refundable. Application fees shall not apply to apprentices. Such fee shall entitle the applicant to one examination only, and if the applicant is reexamined for any reason whatsoever, a new application shall be filed and an additional fee of five dollars shall be required. (Ord. 880 § 20, 1986: prior code § 30-7(c)).

**3. 15.12.040 Issuance**

A certificate of qualification shall be issued to every person who makes application for such certificate, is able to show proper qualifications, pays the required fees and successfully passes an examination conducted by the building official; provided, however, that in lieu of an examination, the building official may issue such certificate to any person who makes application therefore, is able to show proper qualifications, pays the required fees and possesses and presents a valid certificate of qualification issued to them by any other governmental agency giving an examination, the scope and character of which, in the opinion of the board of examiners, is at least equal to that given by the building official. The applicant shall procure such certificate within thirty days after being notified of approval. Thereafter, a new application shall be filed. (Ord. 880 § 21, 1986: prior code § 30-7(d)).

**4. Examination failure**

When an applicant has failed to pass the examination, he shall be so notified in writing by the building official within thirty days of the examination. Every applicant who fails to pass the required examination shall not be eligible for another examination for thirty days, and any applicant who fails to pass the second examination shall not be eligible for reexamination for six months thereafter. (Ord. 880 § 22, 1986: prior code § 30-7(e)).

**5. Classifications**

**a. Generally**

- (i) Supervisors or Master Certificate of Qualification. A certificate of qualification shall be required and shall permit the holder thereof to be supervisor or master for each of the trades in which he has been certified.
- (ii) Journeyman Certificates of Qualification. A journeyman certificate of qualification shall be required in the trades described in this chapter and shall entitle the individual to work only in the trade for which they are certified and classified. Such certificates shall permit the individual to work only under the supervision of a certified master or supervisor.
- (iii) Apprentice Certificate of Qualification. An apprentice certificate of qualification shall entitle the individual to work under the direct supervision of a journeyman or master within each respective classification, provided however, that no individual journeyman or master shall have more than two apprentices under their direct supervision. (Ord. 880 § 23, 1986: Ord. 579 § 2 (part), 1979: prior code § 30-8(a), (b) (part)).

**b. Experience required**

No person shall file an application for any classification of certificate of qualification without first serving a period of time as listed below, in the next lower classification, in an active, full-time capacity. Experience shall be determined by any combination of direct, on-the-job training or education as may be approved by the building official. A person may not upgrade their certificate to the next higher classification until they have met the experience requirements in Table 15.24.020-1 below.

Table 15.24.020-1			
	Master	Journeyman	Apprentice
Plumbing	3	4	Note No. 1
Mechanical	3	4	Note No. 1
Gas service	2	3	Note No. 1
Refrigeration	2	3	Note No. 1
Fire protection	2		
Petroleum Products Piping	2		
Lawn sprinkler	1		
Water and sewer utilities	2		
Water softener	1		
Note No. 1. Employment with a licensed contractor of the same classification.			
(Ord. 880 § 24, 1986: Ord. 579 § 2 (part), 1979: prior code § 30-8(b)(1)).			

**6. Fees**

- (i) The fees for certificates of qualification shall be paid pursuant to section 15.06.030.C of this Code and may be found in the Administrative Manual.

**7. Renewals**

Certificates of qualification shall expire on December 31st of each year and shall be renewed by January 31st of the following calendar year. Any work performed after expiration of the certificate and prior to obtaining a renewal of such certificate shall be a violation of this section. Certificates of qualification renewed after January 31st shall require a new application to be filed, along with a new application fee. (Ord. 880 § 29, 1986: prior code § 30-10).

**8. Suspension and revocation**

- a. The board of examiners shall review any complaint concerning the activities of the holder of a certificate of qualification and upon finding good cause for certificate suspension or revocation, shall notify the holder in writing of the grounds for suspension or revocation. The holder shall have ten days from receipt of said notice in which to file a written request for hearing in front of the board, which hearing shall be held within thirty days of the request and shall be conducted in accordance with the provisions of the Wyoming Administrative Procedures Act for “contested case” type hearings. Failure to timely file a written request for hearing shall constitute a waiver by the holder of any right to a hearing on the matter.
- b. After hearing, or after the ten-day notification period runs in the event that there is no written request for hearing, the board shall take whatever action it deems appropriate as to the certificate, including but not limited to, suspension or revocation of such certificate. The board’s decision may be appealed to the district court by the city or the holder pursuant to the Wyoming Rules of Appellate Procedure. (Ord. 880 § 30, 1986: prior code § 30-11).

**15.24.020.D Uniform Plumbing Code 15.14**

**1. International Plumbing Code**

- a. The 2006 International Plumbing Code, including Appendix Chapters E, and F, are adopted by reference and have the same force and effect as though fully set forth in this chapter, except as specifically amended by this Chapter. Copies of such codes are on file in the office of the city clerk. (Ord. 1466 § 15, 2005, 2005; Ord. 1538 § 19, 2008)
- b. **Section 101.1 amended—Title**  
Section 101.1 is amended to read as follows: These regulations shall be known as the International Plumbing Code of the City of Laramie hereinafter referred to as “this code.” (Ord. 1466 § 62, 2005).

**c. Section 106.6.2 amended—Fee schedule**

Section 106.6.2 is amended to read as follows: The fees for all plumbing work shall be pursuant to section 15.06.030.C of this Code and may be found in the Administrative Manual.

**d. Section 106.6.3 amended—Fee refunds**

- (i) Section 106.6.3 is amended to read as follows: The Department or applicable reviewing body shall refund fees pursuant to 15.24.000.A.3.

**e. Section 108.4 amended—Violation penalties**

Section 108.4 is amended to read as follows: Any person who violates a provision of this code or fails to comply with any the requirements thereof or who shall erect, install, alter or repair plumbing work in violation of the approved construction documents or directive of the code official shall be subject to the penalties prescribed by Chapter 1.28 of the Laramie Municipal Code. Each day that a violation continues after due notice has been served shall be deemed a separate offense. (Ord. 1466 § 65, 2005).

**f. Section 108.5 amended—Stop work orders**

Section 108.5 is amended to read as follows: Any person who shall continue any work in or about a structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to the penalties prescribed by the Laramie Municipal Code. (Ord. 1466 § 66, 2005).

**g. Section 603.2 amended—Separation of water service and building sewer**

Add a new sentence after the exceptions to Section 603.2 to read as follows: The minimum separation of the water service and building sewer at the property line shall be in accordance with the City of Laramie standards. (Ord. 1466 § 68, 2005).

**h. Section 605.3 amended—Water service pipe**

Water service pipe shall have a minimum bury depth of six feet (1829 mm) for protection against freezing. Such piping shall terminate such that it will allow installation of a water meter within 5 feet (1524 mm) of where the piping enters the building or penetrates a slab on grade. Access to the water meter must be provided within 5 feet, unless otherwise approved by the building official. (Ord. 1466 § 69, 2005; Ord. 1538 § 21, 2008).

**i. 15.14.090 Section 610 amended—Disinfection of potable water system.**

Section 610 is deleted in its entirety. (Ord. 1466 § 70, 2005).

**j. 15.14.100 Section 1106.1 amended—Size of conductors, leaders and storm drains—General**

Add a new sentence to the end of Section 1106.1 to read as follows: The design 100-year, 1-Hour Rainfall for Laramie is 1.8 inches per hour. (Ord. 1466 § 71, 2005).

**2. International Fuel Gas Code**

**a. Adoption**

The 2006 International Fuel Gas Code, is adopted by reference and has the same force and effect as though fully set forth in this chapter, except as specifically amended by this

Chapter. Copies of such codes are on file in the office of the city clerk. (Ord. 1466 § 72, 2005; Ord. 1538 § 22, 2008).

**b. Section 101.1 amended—Title**

Section 101.1 is amended to read as follows: These regulations shall be known as the Fuel Gas Code of the City of Laramie hereinafter referred to as “this code.” (Ord. 1466 § 73, 2005).

**c. Sections 103 through 104—Administration**

Sections 103 through 104 of the International Fuel Gas Code are deleted in their entirety. The intention is that this code be administered in accordance with the administrative provisions of the International Building Code, as adopted and amended by this chapter. (Ord. 1466 § 74, 2005; Ord. 1538 § 23, 2008).

**d. Section 106.5.2 amended—Fee schedule**

Section 106.5.2 of the International Fuel Gas Code is amended to read as follows: The fees for work shall be as indicated by the appropriate plumbing or mechanical permit fee schedule as provided in this ordinance. (Ord. 1466 § 75, 2005; Ord. 1538 § 24, 2008).

**e. Section 106.5.3 amended—Fee refunds**

- (i) Section 106.5.3 is amended to read as follows: The Department or applicable reviewing body shall refund fees pursuant to 15.24.000.A.3.

**f. Section 108.4 amended—Violation penalties**

Section 108.4 is amended to read as follows: Any person who violates a provision of this code or fails to comply with any the requirements thereof or who shall erect, install, alter, use or repair plumbing work in violation of the approved construction documents or directive of the code official shall be subject to the penalties prescribed by Chapter 1.28 of the Laramie Municipal Code. Each day that a violation continues after due notice has been served shall be deemed a separate offense. (Ord. 1466 § 77, 2005).

**g. Section 108.5 amended—Stop work orders**

Section 108.5 is amended to read as follows: Any person who shall continue any work in or about a structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to the penalties prescribed by Chapter 1.28 of the Laramie Municipal Code. (Ord. 1466 § 78, 2005).

**h. Section 109.1 amended—Means of appeal—General**

Section 109.1 is amended to read as follows: General. In order to hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of the code, there shall be and is hereby created a board of appeals. The board of appeals shall be appointed by the governing body and shall hold office at its pleasure. The board shall adopt rules of procedure for conducting its business. The board shall be known as the Building Code Board of Appeals. Limitations on authority. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply or an equally good or better form of construction is proposed. The board shall have no authority to waive requirements of this code. The board of appeals shall consist of members who are qualified by experience and training

to pass on matters pertaining to building construction and are not employees of the jurisdiction. (Ord. 1466 § 79, 2005).

**i. Sections 109.2 through 109.7 amended—Means of appeal**

Sections 109.2 through 109.7 are deleted in their entirety. (Ord. 1466 § 80, 2005).

**j. Section 404.9.1 amended—Individual outside appliances**

Section 404.9.1 is deleted in its entirety. (Ord. 1466 § 81, 2005).

**k. Section 621.4 amended—Prohibited locations**

Section 621.4 is amended to read as follows: Unvented room heaters shall not be installed within occupancies in Groups A, E and I, or within any sleeping room or room readily used for sleeping purposes, or in any bathroom, toilet room or storage closet. The location of unvented room heaters shall also comply with Section 303.3. (Ord. 1466 § 84, 2005).

**15.24.020.E International Mechanical Code**

**1. Adoption**

The 2006 International Mechanical Code, including Appendix A, is adopted by reference and have the same force and effect as though fully set forth in this chapter, except as specifically amended by this Chapter. Copies of such codes are on file in the office of the city clerk. (Ord. 1466 § 85, 2005, Ord. 1538 § 27, 2008).

**2. Section 101.1 amended—Title**

Section 101.1 is amended to read as follows: These regulations shall be known as the Mechanical Code of the City of Laramie hereinafter referred to as “this code.” (Ord. 1466 § 86, 2005).

**3. Sections 103 and 104 amended—Administration**

Sections 103 and 104 of the International Mechanical Code are deleted in their entirety. It is intended that the code be administered in accordance with the International Building Code, as adopted and amended by this chapter. (Ord. 1466 § 87, 2005, . 1538 § 28, 2008).

**4. Section 106.5.2 amended—Fee schedule**

Section 106.5.2 is amended to read as follows: The fees for all mechanical work shall be pursuant to section 15.06.030.C of this Code and may be found in the Administrative Manual.

**5. Section 106.5.3 amended—Fee refunds**

**a.** Section 106.5.3 is amended to read as follows: The Department or applicable reviewing body shall refund fees pursuant to 15.24.000.A.3.

**6. Section 108.4 amended—Violation penalties**

Section 108.4 is amended to read as follows: Any person who violates a provision of this code or fails to comply with any the requirements thereof or who shall erect, install, alter, use or repair mechanical work in violation of the approved construction documents or

directive of the code official shall be subject to the penalties prescribed by the Chapter 1.28 of the Laramie Municipal Code. Each day that a violation continues after due notice has been served shall be deemed a separate offense. (Ord. 1466 § 90, 2005).

**7. Section 108.5 amended—Stop work orders**

Section 108.5 is amended to read as follows: Any person who shall continue any work in or about a structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to the penalties prescribed by the Laramie Municipal Code. (Ord. 1466 § 91, 2005).

**8. Section 109.1 amended—Means of appeal—General**

Section 109.1 is amended to read as follows: General. In order to hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of the code, there shall be and is hereby created a board of appeals. The board of appeals shall be appointed by the governing body and shall hold office at its pleasure. The board shall adopt rules of procedure for conducting its business. The board shall be known as the Building Code Board of Appeals. (Ord. 1466 § 92, 2005).

**9. Section 109.1.1 amended—Limitations on authority**

Section 109.1.1 is amended to read as follows: Limitations on authority. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply or an equally good or better form of construction is proposed. The board shall have no authority to waive requirements of this code. (Ord. 1466 § 93, 2005).

**10. Section 109.2 amended—Qualifications**

Section 109.2 is amended to read as follows: Qualifications. The board of appeals shall consist of members who are qualified by experience and training to pass on matters pertaining to building construction and are not employees of the jurisdiction. (Ord. 1466 § 94, 2005).

**11. Sections 109.2 through 109.7 amended—Means of appeal**

Sections 109.2 through 109.7 are deleted in their entirety. (Ord. 1466 § 95, 2005).

**12. Section 301.7 amended—Electrical**

Section 301.7 of the International Mechanical Code is amended to read as follows: Electrical wiring, controls and connections to equipment and appliances regulated by this code shall be in accordance with the National Electrical Code. (Ord. 1466 § 96, 2005, Ord. 1538 § 29, 2008).

## **15.24.030 ELECTRICITY**

### **15.24.030.A National Electricity Code**

#### **1. Adoption**

The 2008 National Electrical Code is adopted by reference and has the same force and effect as though fully set forth in this chapter, except as specifically amended in this Chapter. Copies of such codes are on file in the office of the city clerk. (Ord. 1466 § 97, 2005, Ord. 1538 § 30, 2008).

#### **2. Article 90.4 amended—Enforcement**

Article 90.4 is amended to read as follows: This code shall be administered in accordance with Chapter 1, Administration, of the International Building Code as adopted and amended by this Chapter. Fees shall be as indicated by the building permit and plan review fee schedule. (Ord. 1466 § 98, 2005, Ord. 1538 § 31, 2008).

Article 230.2(B) amended—Special occupancies. Add Subsection 3 to Article 230.2(B) to read as follows: Fire areas separated by a minimum two-hour fire wall as defined by the building code may be considered as separate buildings for the purpose of calculating the number of services when approved in advance by the building official. (Ord. 1466 § 99, 2005).

#### **3. Article 230.32 amended—Protection against damage**

Add new paragraph to the end of Article 230.32 to read as follows: Where direct buried conductors, raceways, or cables under 400 amperes are subject to movement by settlement or frost, they shall be arranged to prevent damage to the enclosed conductors or equipment connected to the raceways. A weatherproof 12x18x6-inch (305x457x152) Nema 3R junction box with a sealing hasp must be provided below the meter housing. A minimum of 24 inches (610 mm) of conductors from the meter housing are required to be coiled in the junction box for connection by the electric utility. An expansion joint must be installed between the junction box and grade. If the raceway under the junction box passes through a concrete slab before grade, a sleeve is required through the slab to allow free movement of the raceway. (Ord. 1466 § 100, 2005).

#### **4. Permits**

Permits for the installation, alteration and repair of electrical wiring, appliances or equipment, shall be issued only to a person holding a current city electrical contractor's license, or to homeowners performing work in their owner occupied single-family residence with their own hands. A permit for the installation of electrical service entrance equipment shall be issued only to an electrical contractor licensed by the city. (Ord. 1466 § 101, 2005).

## **15.24.030.B Licenses**

### **1. Business licenses--When required**

No person shall engage in the business of installing electrical wires, fixtures, signs, sign boards or similar appliances, illuminated, controlled or operated by electrical current, or appliances in, or on, any building or premises within the corporate limits of the city, for the purpose of transmitting or utilizing electrical current for light, heat, power, house annunciators, burglar alarms, electric bells, electric signal systems or lighting fixtures, or of installing electrical apparatus of any kind, unless he has obtained an electrical contractor's license therefor. Such license shall be issued in accordance with this chapter. No part of this section shall apply to those persons excepted from the provisions of this chapter as set forth in Section 15.24.020. (Prior code § 11-18).

### **2. Business licenses--Exception to requirement**

No business licenses shall be required for:

- a. The installation, alteration or repair of electric wiring, appliances or equipment installed by or for an electric public utility for the use of such utility in the generation, production, transmission, distribution or metering of electric service and no licenses shall be required for employees engaged in such work for such utility;
- b. Work involved in the manufacture, test or repair of electrical materials, appliances or equipment, exclusive of any permanent wiring not required for testing purposes;
- c. The assembly, erection and connection of electric equipment by the manufacturer or installer thereof, exclusive of any electric wiring not involved in making electrical connections on such equipment itself or between two or more parts thereof;
- d. A homeowner doing his own work on his own premises. (Prior code § 11-19).

### **3. Electrical contracting--Requirements**

- a. No business of electrical contracting shall be licensed unless it has a business telephone listed under the name of the business, in the city telephone directory, with directory information service, or at the office of the city building official in the event the licensee is unable to be listed in the city telephone directory or directory information service. The telephone shall be answered during normal working hours. The removal of telephone service shall automatically cancel the license and in order to reestablish the business, the licensee must pay the full new license fee.
- b. No business of electrical contracting shall be licensed unless a master electrician is in charge of all work at all times. The failure to have a master electrician in charge shall be just cause to revoke the contractor's license as provided in Section 15.24.010. (Ord. 773 § 2, 1984; prior code § 11-21).

### **4. Electrical contracting--Fees**

The fee for an electrical contractor's license shall be paid pursuant to section 15.06.030.C of this Code and may be found in the Administrative Manual.

**5. Electrical contracting--Employment of nonlicensed personnel**

No electrical contractor shall employ any person in the capacity of master, journeyman or apprentice electrician who is not licensed by the city. (Ord. 612 § 3, 1980: prior code § 11-23).

**6. Electrical contracting--Misuse of privilege**

No person holding a business license under this chapter, shall either directly or indirectly allow his name to be used for the purpose of obtaining an installation permit for any other person. (Prior code § 11-24).

**7. Work to be done by licensed personnel--Exception**

No person shall engage in the actual work of installing, maintaining, altering or repairing any electrical wiring or equipment unless he is a currently licensed master electrician, journeyman electrician or apprentice electrician of the city; provided, that no such license shall be required for the employees of utilities holding franchises from the city when engaged in the work for their respective employers. Every such master, journeyman and apprentice electrician shall be in possession of his license at all times while he is engaged in any electrical work within the city. (Ord. 612 § 4 (part), 1980: prior § 11-25 (part)).

**8. Master electrician--Fee**

The license fee for a master electrician shall be ten dollars per year. The license fee for a journeyman electrician shall be five dollars per year. The license fee for an apprentice shall be three dollars per year. (Ord. 612 § 4 (part), 1980: prior code § 11-25 (part)).

**9. Apprentice electrician--Supervision**

- a. The apprentice electrician shall be supervised by a licensed master or licensed journeyman electrician for the entire length of his or her training period.
- b. During the first two years of apprenticeship, apprentice electricians shall be fully supervised by a licensed master or licensed journeyman electrician who shall be physically present on the job at all times.
- c. Third-year apprentice electricians shall be supervised by a licensed master or licensed journeyman electrician who shall be physically present on the job at least fifty percent of the work day.
- d. Fourth and fifth year apprentice electricians shall be supervised by a licensed master or licensed journeyman electrician who shall be physically present on the job at least twenty-five percent of the work day.
- e. Any person who has been an apprentice for more than five years shall be supervised in the same manner as provided for the supervision of the first two years of apprenticeship.
- f. A journeyman or master electrician shall not supervise more than two apprentice electricians at any time.

- g. When requested by the city engineer or his representative, any apprentice electrician shall produce credentials showing him or her to be an accredited apprentice with the state and indicating the current number of years of apprenticeship served by the apprentice. (Ord. 832 § 1, 1985; Ord. 612 § 4 (part), 1980; prior code § 11-25 (part)).

#### **10. Issuance of electrician license upon proof of accreditation**

Any master electrician, journeyman electrician or apprentice electrician coming to the city shall produce credentials showing him to be an accredited master electrician, journeyman electrician or apprentice electrician by the state and shall upon approval of such credentials by the building department, be issued a license upon payment of the required license fee. (Ord. 612 § 5, 1980; prior code § 11-26).

#### **11. Right to appeal**

Any person has the right to appeal from the action of the city manager to the city council in the matter of granting a license. (Prior code § 11-16).

#### **12. Revocation**

The city council may revoke any license granted under this chapter if the licensee violates any ordinance relating to electrical work, or negligently or willfully installs electrical construction or equipment which is a hazard to life or property. (Prior code § 11-17).

### **15.24.040 FIRE CODE**

#### **15.24.040.A International Fire Code**

##### **1. Adoption**

The 2006 International Fire Code, including Appendix A, D, E, F, and G, is adopted by reference and has the same force and effect as though fully set forth in this chapter, except as specifically amended by this Chapter. Copies of such codes are on file in the office of the city clerk. (Ord. 1466 § 102, 2005, Ord. 1538 § 332, 2008).

##### **2. Section 101.1 amended—Title**

Section 101.1 is amended to read as follows: These regulations shall be known as the Fire Code of the City of Laramie hereinafter referred to as “this code.” (Ord. 1466 § 103, 2005).

##### **3. Section 102.6 amended—Reference codes and standards**

Section 102.6 of the International Fire Code is amended to read as follows: The referenced National Fire Protection Association (NFPA) standards listed in Chapter 45 of the International Fire Code shall be the adopted standard for use within the jurisdiction. The most recently published edition of each individual NFPA standard listed in Chapter 45 shall be recognized as standards of good practice which may be enforced by the fire code official whenever other provisions of the code are, at the fire code official’s discretion, inadequate or inapplicable to any situation involving the protection of persons

and property from the hazards of fire or explosions. All references to the ICC Electrical Code shall be changed to the National Electrical Code as adopted and amended by this Chapter. (Ord. 1466 § 104, 2005, Ord. 1538 § 33, 2008).

**4. Section 105.1.1 amended—Permits required**

Section 105.1.1 is amended to read as follows: A permit shall be obtained from the department of fire prevention prior to engaging in the following activities, operations, practices or functions: activities, operations, practices or functions which did not require a permit prior to the adoption of this code may continue until the person engaging in the activities, operations, practices or functions is notified by the Fire Department that a permit is required. Within 30 days of notice or less (if specified in the notice) the person shall obtain a permit or cease to engage in the activities, operations, practices or functions. (Ord. 1466 § 106, 2005).

**5. Section 107.6 amended—Overcrowding**

Overcrowding or admittance of any person beyond the approved capacity of a building or a portion thereof shall not be allowed. The fire code official or designee, upon finding any overcrowding conditions or obstructions in aisles, passageways or other means of egress, or upon finding any condition which constitutes a life safety hazard shall be authorized to cause the event to be stopped until such condition or obstruction is corrected and/or a sworn police officer may issue a written citation of violation. (Ord. 1507 § 2, 2007).

**6. Section 109.2 amended—Notice of violation**

When the fire code official finds a building, premises, vehicle, storage, facility or outdoor area that is in violation of this code, the fire code official or designee is authorized to prepare a written notice of violation describing the conditions deemed unsafe and, when compliance is not immediate, specifying a time for re-inspection. If the violation is an immediate life safety hazard, including but not limited to overcrowding or an obstructed egress pathway, the fire code official or designee may request a sworn police officer to issue a written citation of violation for non-compliance, in addition to any other action, permitted under this code by the fire code official or designee. (Ord. 1507 § 3, 2007).

**7. Section 109.3 amended—Violation penalties**

Section 109.3 is amended to read as follows: Persons who shall violate a provision of this code or shall fail to comply with any the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor, punishable by a fine not less than fifty dollars nor more than seven hundred fifty dollars in accordance with Chapter 1.28 of the Laramie Municipal Code. Each day that a violation continues shall be deemed a separate offense. (Ord. 1466 § 107, 2005).

**8. Section 111.4 amended—Failure to comply**

Section 111.4 is amended to read as follows: Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to the penalties prescribed by the Laramie Municipal Code. (Ord. 1466 § 108, 2005).

**9. Sections 508.3 and 508.5 amended—Fire flow and fire hydrant systems.**

Section 508.3 and 508.5 are amended to read as follows:

- a. An approved water supply capable of supplying required fire flow for fire protection shall be provided to all premises upon which facilities, buildings or portions of buildings are hereafter constructed or moved into or within the jurisdiction. When any portion of the building protected is in excess of 150 feet, as measured by an approved route around the exterior of the facility or building, from a public street or approved fire department access roadway on which a water supply meeting requirements is provided there shall be provided, when required by the Chief, on-site fire hydrants and mains capable of supplying the required fire flow.
- b. Water supply may consist of reservoirs, pressure tanks, elevated tanks, water mains or other fixed system capable of supplying their required fire flow. Minimum standards for fire flow shall be as follows:
  - (i) Zones I1, I2, IP, C2, AE, AV and B2-4,000 gallons per minute
  - (ii) Zones B1, LM, NB, O, and R3-3,000 gallons per minute
  - (iii) Zones R1, R2, R2M, LR, AG, and RR-1,500 gallons per minute
  - (iv) PUD - To be determined at the time of application for development.
- c. The number, type, and location of fire hydrants connected to a water supply capable of delivering the required fire flow shall be provided on the public street, approved fire apparatus access road, or on the site of the premises to be protected as required and approved by the Fire Chief or the Fire Code Official. All hydrants shall be accessible to fire department apparatus from City streets or fire apparatus access roadways meeting the requirements of the 2006 International Fire Code Section 503 or 2006 IFC Appendix D.

Fire hydrant spacing for all zoning classifications shall conform to the following criteria (Fire hydrant spacing distances shall be measured in a linear manner along the street or access roadway frontage as fire apparatus is driven along a city street or fire apparatus access roadway. Hydrant spacing distances shall not be measured as a radius around a hydrant location.):

- (i) Zones RR, R1, LR, R2, AG, AV, and R2M. No point on a city street or approved fire department vehicle access roadway serving the structure shall be more than 400 feet from a fire hydrant. Fire hydrants shall be placed no more than 800 feet apart.

- (ii) Zones R3. No point on a city street or approved fire department vehicle access roadway serving the structure shall be more than 200 feet from a fire hydrant. Fire hydrants shall be placed no more than 400 feet apart.
- (iii) Zones B1, LM, NB, and O. No point on a city street or approved fire department vehicle access roadway serving the structure shall be more than 200 feet from a fire hydrant. Fire hydrants shall be placed no more than 400 feet apart.
- (iv) Zones B2, AE and C2. No point on a city street or approved fire department vehicle access roadway serving structure shall be more than 200 feet from a fire hydrant. Fire hydrants shall be placed no more than 400 feet apart.
- (v) Zone I1, I2, and IP. No point on a city street or approved fire department vehicle access roadway serving the structure shall be more than 200 feet from a fire hydrant. Fire hydrants shall be placed no more than 400 feet apart.
- (vi) Except that owners of a single family dwelling within the corporate limits West of Interstate 80 and meeting the requirements of International Fire Code Section 503 and located no further than one intersection from a City fire hydrant shall not be required to provide additional fire hydrants.
- (vii) Hydrants shall be placed at City street intersections or at the intersection of a City street and the fire apparatus road serving the structure whenever possible. Any additional hydrants required along a fire apparatus road shall comply with the hydrant spacing requirements dictated by the underlying zoning district.
- (viii) When on a divided highway, hydrants shall be placed on each side of said highway in accordance with the spacing requirements dictated by the underlying zoning district.
- (ix) Fire hydrants shall be placed no more than 800 linear feet apart along roadways serving undeveloped areas whenever new water lines are laid or old water lines replaced.
- (x) Before any construction involving combustible materials in any subdivision may begin,
  - (1) All fire hydrants shall be operational.
  - (2) Streets shall be provided with all-weather driving surfaces able to support the imposed weight fire department apparatus.
  - (3) Fire hydrants shall be inspected and approved by City of Laramie Public Works Department or Engineering Department inspectors.
  - (4) All fire hydrants shall have been flushed and operated.
  - (5) Fire hydrant threads and drainage shall have been checked and approved.
- (xi) Installation and material specifications for fire lines and fire hydrants shall be in accordance with City standards as determined by the City Engineer. Fire hydrants shall be installed and maintained so that the breakaway flange is within two inches of the finished grade. Hydrants shall be installed so that the 4.5 inch diameter outlet faces the City street, fire apparatus road or fire lane adjacent to the fire hydrant.

- (xii) That the person or persons creating the need for additional fire flow will pay for the cost of improvement. The City may enter into agreement with the person or persons paying initial costs so that those benefiting in the future will pay a proportionate share based upon square footage of land area. The City may participate where oversize lines are needed or where the City will directly benefit from improvements in the water system.
- (xiii) Appendix Chapters B (Fire Flow Requirements for Buildings) and C (Fire Hydrant Locations and Distribution) of the International Fire Code and/or the Insurance Service office Commercial Grading Schedule shall be recognized as standards of good practice which may be enforced by the fire chief or the fire code official whenever other provisions of the code are, at the chief's discretion, inadequate or inapplicable to any situation involving the protection of persons and property from the hazards of fire or explosions. (Ord. 1466 § 109, 2005, Ord. 1538 § 35, 2008).

**10. Section 3004 amended—Storage of compressed gasses—Upright storage**

Add Paragraph to Section 3004 to read as follows: Any storage of Compressed Natural Gas (CNG) is prohibited unless approved by the Fire Code Official. (Ord. 1466 § 111, 2005).

**11. 15.34.150 Section 3204.3.1.1 amended—Storage—Location**

Add the following paragraph to the end of Section 3204.3.1.1 to read as follows: The limits in which the storage, of flammable cryogenic fluids in stationary containers is prohibited, are established as follows: RR, LR, R1, R2, R3, R2M, B1, and B2 zones. (Ord. 1466 § 112, 2005).

**12. Section 3301.1 amended—Explosives and fireworks—Scope**

Add the following sentence to the end of Section 3301.1 to read as follows: Provisions of Chapter 33 pertaining to fireworks shall extend to and be enforceable within the city limits and up to two miles outside the city limits. (Ord. 1466 § 113, 2005).

**13. Section 3301.1.3 amended—Fireworks**

Exception 4 of Section 3301.1.3 is deleted in its entirety. (Ord. 1466 § 114, 2005).

**14. Section 3301.2.3 amended—Permit restrictions—Storage of explosives and blasting agents**

Section 3301.2.3 is amended to read as follows: Storage of explosives and blasting agents is prohibited within the corporate limits of the city. (Ord. 1466 § 115, 2005).

**15. Section 3404.2.9.5.1 amended—Storage—Locations where above-ground tanks are prohibited**

Add the following paragraphs to the end of Section 3404.2.9.5.1 to read as follows: New bulk plants for the storage of flammable or combustible liquids are prohibited within the area within any RR, LR, R1, R2, R3, R2M, B1, and B2 zones. The limits where the

storage of flammable or combustible liquids in outside above-ground tanks is prohibited, are established as the area within any RR, LR, R1, R2, R3, R2M, B1, and B2 zones. (Ord. 1466 § 116, 2005).

**16. Section 3406.2.4.4 amended—Special operations—Locations where above-ground tanks are prohibited**

Add the following paragraphs to the end of Section 3406.2.4.4 to read as follows: New bulk plants for the storage of flammable or combustible liquids are prohibited within the area within any RR, LR, R1, R2, R3, R2M, B1, and B2 zones. The limits where the storage of flammable or combustible liquids in outside above-ground tanks is prohibited, are established as the area within any RR, LR, R1, R2, R3, R2M, B1, and B2 zones. (Ord. 1466 § 117, 2005).

**17. Section 3406.4 amended—Bulk plants or terminals**

Add the following paragraph to the end of Section 3406.4 to read as follows: New bulk plants for the storage of Class I or Class II liquids are prohibited within the area within any RR, LR, R1, R2, R3, R2M, B1, and B2 zones. (Ord. 1466 § 118, 2005).

**18. Section 3804.2 amended—Location of containers—Maximum capacity within established limits**

Add the following paragraph to the end of Section 3804.2 to read as follows: The geographic limits, as to the storage of liquefied petroleum gas is restricted for the protection of heavily populated or congested areas, are established as follows: RR, LR, R1, R2, R3, R2M, B1, and B2 zones. (Ord. 1466 § 119, 2005).

**19. Enforcement**

- a. The International Fire Code shall be enforced by the life safety and fire prevention division of the fire department of the city which is established and which shall be operated under the supervision of the chief of the fire department in cooperation with the community development department and its code administration division.
- b. The chief may detail such members of the fire department and members of the code administration division as inspectors as shall from time to time as may be necessary.
- c. The chief and other individuals charged by the chief with the control or extinguishment of any fire, the enforcement of this code or any other official duties, acting in good faith and without malice in the discharge of their duties, shall not thereby be rendered personally liable for any damage that may accrue to persons or property as a result of any act or by reason of any act or omission in the discharge of their duties.
- d. The code shall not be construed to relieve from or lessen the responsibility of any person owning, operating or controlling any building or structure for any damages to person or property caused by defects, nor shall the code enforcement agency or its parent jurisdiction be held as assuming any such liability by reason of the inspections authorized by this code or any permits or certificates issued under this code. (Ord. 1466 § 121, 2005, Ord. 1538 § 38, 2008).

## **20. IFC fines, penalties and fees**

- a. Any person who violates any of the provisions of the International Fire Code as adopted and amended, or fails to comply with, or who violates or fails to comply with any order made, or who builds in violation of any detailed statement or specifications or plans submitted and approved, or any certificate or permit issued, from which no appeal has been taken, shall severally for each and every such violation and noncompliance, respectively, be guilty of a misdemeanor, punishable by a fine of not less than fifty dollars nor more than seven hundred fifty dollars in accordance with Chapter 1.28 of this code. This section is in addition to all other remedies which the city may use to enforce compliance.
- b. The chief subject to the approval of the city manager, shall establish a fee schedule as follows: repeated false alarms fifty dollars upon the third alarm; repeated reinspections fifty dollars upon the third visit; and repeated acceptance testing fifty dollars on the third visit. Solid fuel appliance inspections outside of the city limits will have a one-hundred dollar fee assessed per inspection.
- c. The chief, subject to the approval of the city manager, shall establish recovery costs for extraordinary costs of fire-cause determination; costs of hazardous materials incident containment; and extraordinary costs of fire emergency operations. (Ord. 1466 § 122, 2005).

## **21. New materials, processes new materials, processes, or occupancies requiring permits**

The city manager, the city fire chief and the city fire marshal shall act as a committee to determine and specify, after giving affected persons an opportunity to be heard, any new materials, procedures or occupancies, which require permits in addition to those enumerated in the International Fire Code. The chief shall post such list in a conspicuous place in his office and distribute copies thereof to interested persons. (Ord. 1466 § 123, 2005, Ord. 1538 § 39, 2008).

## **22. Permit waivers**

- a. The chief may waive enforcement and permit requirements to engage in certain activities, operations, practices or functions; provided that he finds the public safety is not impaired and substantial justice done by waiving the requirement.
- b. The chief may waive the enforcement and permit requirements in Chapter 27 of the International Fire Code. (Ord. 1466 § 124, 2005).

## **23. Appeals**

In cases where the chief disapproves an application, refuses to grant a permit, or determines that the provisions of the International Fire Code do not apply or that the true intent and meaning of the International Fire Code has been misconstrued or wrongly interpreted, such action on behalf of the chief may be appealed to the city manager within fifteen days of the day upon which the action has been taken. (Ord. 1466 § 125, 2005).

**15.24.040.B Enforcement 15.42**

**1. General penalty**

Any person violating the provisions of this chapter may be prosecuted and punished pursuant to Chapter 1.28. (Ord. 497 § 5(a), 1976).

**2. Liability for abatement—Alternative penalty**

As an alternative to the penalties prescribed in Section 15.24.050.B.1, the city council may order the city manager to solicit bids for the leveling and compacting of any accumulated landfill which has not been leveled and compacted pursuant to the provisions of this chapter. The council may award the contract to the lowest responsible bidder and proceed to accomplish the leveling and compacting at city expense. Upon completion of the project, the city treasurer shall bill the owners of the real property upon which the accumulation of landfill has been placed, at the address listed on the tax rolls of the county of Albany, an amount equal to double the contract price. (Ord. 497 § 5(b), 1976).

**3. Liability for abatement—Nonpayment—Hearing**

In the event the amount billed under Section 15.24.050.B.2 has not been paid in full within thirty days after billing, the city council shall hold a hearing to provide the owners with an opportunity to show cause why the property should not be burdened with a lien for the amount of the billing, together with interest thereon at the rate of twelve percent per year from the date of completion until the lien is paid in full and costs of foreclosing the lien. (Ord. 497 § 5(c), 1976).

**4. Liability for abatement—Hearing—Notice**

The hearing shall be before the city council at a place, date and time designated in a written notice to be mailed to the owners at the address appearing on the tax rolls of Albany County, by certified mail, at least twenty days before the date set for the hearing. (Ord. 497 § 5(d), 1976).

**5. Liability for abatement—Lien against property**

If at the hearing the city council finds that the owners refuse at that time to pay the charges which have been billed under 15.24.050.B.2, with interest thereon at the rate of twelve percent per year from the date of completion, and that the charges should be paid, the city council may order that the amount charged pursuant to Sections 15.24.050.B.2 and 15.24.050.B.3 becomes a lien against the premises and collected in the same manner as delinquent assessments for local improvement districts pursuant to Title 15, Chapter 6, Wyoming Statutes 1957, and all amendments thereto. (Ord. 497 § 5(e), 1976).

## **15.24.050 MOBILE HOMES, MANUFACTURED HOMES AND TRAVEL TRAILER PARKS**

### **15.24.050.A Purpose**

1. It is found that in order to protect and promote the public health, morale, convenience, safety and welfare and to preserve the appropriate character of each area within the sound principles of the comprehensive plan, it is necessary to provide for the licensing, regulation, permits and fees for the locations and operation of mobile home parks, manufactured home parks and travel trailer parks within the city.

### **15.24.050.B Mobile Homes**

#### **1. Living Outside Licensed Parks**

It is unlawful for any person to occupy or inhabit a mobile home upon any premises or tract of land located within the city outside a licensed mobile home park or in conflict with this Code.

#### **2. Parking or Storage Not Permitted**

A mobile home shall not be parked on any private property or public street outside of a licensed mobile home park.

#### **3. License Required**

It is unlawful for a person to operate a mobile home park in the City without securing and maintaining a valid mobile home park license as required by 15.24.060.F, Mobile, Manufactured and Travel Trailer Park Licensing Requirements.

### **15.24.050.C Manufactured Homes**

#### **1. Living in Outside Licensed Parks**

It is unlawful for any person to occupy or inhabit a manufactured home upon any premises or tract of land located within the city outside a licensed manufactured home park or in conflict with this Code.

#### **2. Parking or Storage Not Permitted**

A manufactured home may not be parked on any private property or public streets outside of a licensed mobile home park.

#### **3. License Required**

It is unlawful for a person to operate a mobile home park in the City without securing and maintaining a valid manufactured home park license as required by 15.24.060.F, Mobile, Manufactured and Travel Trailer Park Licensing Requirements.

#### **15.24.050.D Travel Trailers**

##### **1. Occupation Outside of Licensed Parks**

- a. It is unlawful for any person to occupy or inhabit a trailer upon any premises or tract of land located within the city which is outside a licensed travel trailer park, except that one visiting trailer may be parked on privately owned, residential property, and may be inhabited for a period not to exceed fourteen days in any one calendar-year period.
- b. Any property owner desiring to furnish temporary facilities for accommodating a trailer rally or other group of trailers may grant permission pursuant to 15.10.030.B.
- c. Subsections a and b of this section do not apply to temporary parking of recreational vehicles, campers, and towed recreational vehicles when parked in a privately owned lighted and paved parking lot (plant-mix bituminous or concrete paving) which has at least two hundred lined parking stalls and is appurtenant and adjacent to an occupied retail business. Parking is limited to one day for each vehicle. Such parking shall be without charge. Utility hookups shall not be provided. The business owner's permission shall be required. No sewage disposal shall be permitted unless the business owner provides a dump station designed and operated according to law.

##### **2. License Required**

It is unlawful for a person to operate a travel trailer park in the City without securing and maintaining a valid travel trailer park license as required by 15.24.060.F, Mobile, Manufactured and Travel Trailer Park Licensing Requirements.

#### **15.24.050.E Travel Trailer Park Safety Standards**

The intent of this section is to provide for basic life safety provisions related to travel trailer and mobile home parks.

##### **1. Storage and Location of Liquefied Petroleum Gas**

- a. Liquefied petroleum gas containers installed on a trailer space shall be securely but not permanently fastened to prevent accidental overturning. Such containers shall not be more than sixty U.S. gallons gross capacity.
- b. No liquefied petroleum gas vessel shall be stored or located inside or beneath any storage cabinet, carport, trailer or any other structure, unless such installations are approved by the fire department. (Prior code § 37A-47).

##### **2. Storage of Fuel Oil**

- a. All fuel oil storage tanks or cylinders shall be securely fastened in place and shall not be located inside or beneath any trailer or less than five feet from any trailer exit.
- b. Storage tanks located in areas subject to traffic shall be protected against physical damage. (Prior code § 37A-48).

### **3. Fire Protection**

#### **a. Generally**

Each travel trailer park shall be subject to compliance with NFPA Standard 1194 and relevant development standards of the International Fire Code as adopted by the City. All plans and specifications therefore will be approved by the office of the city fire inspector.

#### **b. Recreational Fires**

No recreational fire shall be permitted on an individual travel trailer site except in facilities approved by the City fire inspector and in conformance with applicable NFPA standards. No open fire shall be left unattended. No fuel shall be used and no material burned which emits dense smoke or objectionable odors. (Prior code § 37A-53).

### **15.24.050.F Mobile, Manufactured and Travel Trailer Park Licensing Requirements**

#### **1. Required**

It is unlawful for any person to establish, maintain, operate or permit to be established, any mobile home park, manufactured home park or travel trailer park within the city without first having secured a license. All license

#### **2. New License Required**

Any license applied for after the effective date of this Code shall be required to obtain a new license pursuant to the application requirements of section 8 below.

#### **3. Responsibilities**

- a.** The licensee to whom a license for a mobile home park is issued shall operate the park in compliance with this chapter and regulations issued hereunder and shall provide adequate supervision to maintain the park, its facilities and equipment in good repair and in a safe, clean and sanitary condition.
- b.** The park occupants shall comply with all applicable requirements of this chapter and regulations issued hereunder and shall maintain the occupant's mobile home, lot, its facilities including all stairs, decks, porches and other facilities and equipment, in good repair and in a safe, clean and sanitary condition.

#### **4. Compliance**

The licensee to whom a license is issued shall at all times operate the mobile home, manufactured home or travel trailer park in compliance with this Code and shall provide adequate supervision to maintain such mobile home, manufactured home or travel trailer park, its facilities and equipment in good repair and in a safe, clean and sanitary condition at all times.

#### **5. Transferability**

A mobile home park, manufactured home park or community or travel trailer parks license shall not be transferred. Changes in ownership shall require a new license.

## **6. Term**

All mobile home park, manufactured home park or community or travel trailer parks licenses shall be valid for a period of one year, shall not be prorated and shall expire on June 30th of each year. A complete renewal application shall be filed with the Department prior to license expiration.

## **7. Fees**

The initial and annual license fee for mobile home park, manufactured home park or community or travel trailer parks is non-refundable and is required at the time of application. Fees shall be paid in accordance with fee schedules adopted by the City. License fees are adopted by City Resolution and may be found in the Administrative Manual.

## **8. Application Requirements**

Application for mobile home park, manufactured home park or community or travel trailer park license or renewal of license after the effective date of this Code shall be filed with the Department. An application for a mobile home park license shall be completed pursuant to the requirements of this section.

**a.** At minimum, the following information shall be provided with any license application:

- (i) The name and address of the applicant
- (ii) The location, street address and legal description of the park
- (iii) A site plan drawn to scale of the park including:
  - (1) Boundaries of park exterior and individual spaces
  - (2) Space Numbering
  - (3) Common open space and recreation facilities
  - (4) Common facilities such as laundry facilities and community rooms
  - (5) Mailbox location(s)
  - (6) Individual and visitor vehicular parking spaces
  - (7) Fences and walls and a description of their construction
  - (8) A landscaping plan showing the location of trees, bushes, grasses, hardscaped areas and any landscape features
  - (9) Locations of all site lighting features with reference to type
  - (10) Signage location, dimensions and illumination
  - (11) Refuse areas and facilities
  - (12) Storage sheds
  - (13) Fire lanes and fire hydrants

- (14) Adjacent rights-of-way and property owners
- (15) Scale and north arrow

**b. Additional submittal information required for Mobile Home Park Licenses**

- (i) A summary of what type of dwelling unit is located on individual spaces and whether or not it is a manufactured or mobile home, a best estimate of said dwelling unit's date of construction and any additions or modifications to the dwelling unit.
- (ii) Any available plans and specifications of all buildings, improvements and other facilities such as electrical wiring, water service pipes, gas service pipes and sewer service constructed within the mobile home park.

**9. License Renewal Approval Criteria**

**a. Travel Trailer Park License**

Upon application in writing by a licensee for renewal of a license required by this chapter and after re-inspection by the Department for conformance with the regulations of this Code and upon payment of the annual license fee, the Department shall issue a certificate renewing such license for another year.

**b. Manufactured Home Park and Mobile Home Park Licenses**

Licenses renewed after the effective date of this Code shall conform to the following requirements for a new license to be issued:

**(i) Skirting**

All mobile or manufactured homes within the park shall be skirted pursuant to the following standards:

- (1) Skirting materials shall be durable, suitable for exterior exposures and installed in accordance with the manufacturer's installation instructions. Skirting shall be secured as necessary to ensure stability, to minimize vibrations, to minimize susceptibility to wind damage and to compensate for possible frost heave. Each mobile or manufactured home shall have a minimum of one opening in the skirting providing access to the water supply or sewer drain connections under the home. Such openings shall be a minimum of eighteen inches in any dimension and not less than three square feet in area. The access panel or door shall not be fastened in a manner requiring the use of a special tool to open or remove the panel or door. On-site fabrications of the skirting by the owner or installer of the home shall be acceptable, provide that the material meets the requirements of this code and is colored to match the home. As used in the section "skirting" means a weather-resistant material used to enclose the space from the bottom of the manufactured home to grade.

**(ii) Site Numbering**

All individual site numbers shall be consistently labeled pursuant to the following standards:

- (1) All site numbers shall be consistently displayed on a mailbox, mailbox post or separate post and shall be easily visible from the road when traveling in

either direction. The site number display shall be minimum height of three feet and maximum height of five feet above road grade as measured from the midpoint of the sign. Alternatively, if displayed on the mailbox post, the site number display may be mounted directly below the mailbox so long as the midpoint of the sign is no less than two and one-half feet above road grade.

- (2) All site numbers shall be white reflective lettering on a color contrasting or nearly contrasting with the background. All site number identification signs shall be consistently designed and consistently located on each space within a mobile home park. There shall be no obstructions to preclude the site numbers from being seen from access drives.
- (3) All street address numbers shall be a minimum of three (3) inches in height and one and one-half (1 & 1/2) inches in width.

**(iii) Health and Safety**

The park and the park's individual units shall conform to the health and safety responsibilities of 15.24.060.F.3.

**(iv) Nuisances**

The property shall not be in violation of any nuisances pursuant to Chapter 8.20 of the Laramie Municipal Code.

## **10. License Denial**

Any license denied under the provisions of this Chapter may be appealed pursuant to Section 13 below.

## **11. License Revocation**

Upon any inspection of any mobile home community or mobile home park if the Department finds that conditions or practices exist which are in violation of any provisions of this chapter or of any regulation adopted pursuant thereto, the Department shall give notice in writing by certified mail of the violations to the owner of the mobile home park. If such conditions or practices are not corrected within a 30 days of notice being mailed to the owner the license will be deemed revoked and a notice in writing by certified mail shall be sent to the owner stating that the license has been revoked. Upon receipt of the notice of revocation, such person shall cease operation of such mobile home park except as provided in Section 13 below.

## **12. Denial or Revocation Hearing**

Any current or proposed licensee whose application for a license required by this chapter has been denied or any proposed licensee whose license has been revoked, may request and shall be granted a hearing of the matter before the city council, upon filing an application for hearing before the city council within ten days following the day on which notice was received or such license denied and the city council shall hold such hearing within twenty-one days after the filing of such application. The city clerk or someone

acting under the clerk's supervision, shall make a written record of the proceedings. The filing of such application shall not suspend any order of the Department in denying application for such license but shall suspend any order of revocation of such license until the matter has been determined by the city council.

### **13. Enforcement.**

Violations of the provisions of this section shall be subject to the Enforcement provisions of Chapter 15.26 of this Code, including but not limited to civil penalties and abatement of said violations.